



Parrainage Civique de la Banlieue Ouest West Island Citizen Advocacy

68, Prince Edward, Pointe-Claire, Québec H9R 4C7 • Tél. 514-694-5850 • Fax: 514-694-1867
Succursale/Branch Office: 750 Dawson, Suite 111, Dorval, Québec H9S 1X1 • Tél. 514-631-9151

Job Posting **Permanent Peer Support Position in** **West Island Citizen Advocacy's** **Church Apartment Program**

Overview of the position

The West Island Citizen Advocacy's Church Apartment Program serves 42 adults who have a chronic mental illness in supervised apartments. The present opening is for a peer helper to work 18 hours per week at the entry level salary of \$16 per hour as part of our team to help support 18 men who live in the community. The position is open as soon as possible.

Requirements

The candidate must:

- have a DEC or higher education;
- pass a police check and provide three references;
- be computer literate;
- be bilingual French / English
- be empathic
- has, or has lived with, a mental illness, and has been in a stable position for 2 years

Primary Duties and Responsibilities

Protégé / Resident Support

The CAP worker will, with the resident, evaluate his/her needs and then provide residents with the following supports.

- Weekly apartment meetings.
- Help set up simple service plans.
- Accompaniment to appointments.
- Aid with budgeting and banking.
- Checking cleanliness of the apartment, laundry, sheets on the bed etc.
- Help with groceries and nutrition.
- Keep track of medications.
- Keep the logs and files up to date.
- Write six month summaries of 9 of the residents' logs.
- Check on the general well being and social interactions of the residents.
- Help residents set up activities and participate in some of these activities.
- Attend a weekly staff meeting.
- Help support volunteers.
- Help support families.
- Participate in some WICA activities.
- Liaise with other community service agencies.

Please fax or email your cv by **(le plus tôt possible)** to West Island Citizen Advocacy
Att: Mary Clare Tanguay, Director.

Fax: 514 694-5850

e-mail: marytanguay@sympatico.ca

Visit our website at westislandcitizenadvocacy.com